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# Certificate of Compliance

This is to certify that

## SAI B.Ed. & D.El.Ed. COLLEGE

SIYARUAN (SHIVPUR HALT), BIKRAMGANJ, DIST.- ROHTAS (BIHAR) - 802212

Has been assessed and found to be conforming the requirements of:

**ISO 21001:2018**

(Educational organizations)

**For the following scope of activities:**

PROVIDING EDUCATIONAL SERVICES FOR: TEACHERS EDUCATION (B.Ed., D.El.Ed.) & THREE MONTHS CERTIFICATE/ADD-ON COURSES

Certification No:UK-ARCT-25-143110204

Date of Initial Registration:

16/OCT/2025

*Authorised*  
Authorized Signatory

1st Surveillance Audit Due:

15/OCT/2026

UKAF CERT Limited

2nd Surveillance Audit Due:

15/OCT/2027

To Check this certificates status visit:-

Re-certification Due:

15/OCT/2028

<https://www.ukafcert.org.uk/>



ISO 21001:2018

**United Kingdom Accreditation Forum Cert Limited**

Add: 130 Thessaly Rd, Nine Elms, London SW85EJ, United Kingdom

This Certificate remains the property of UKAF CERT Limited to whom it must be returned on request.

Email:-info@ukafcert.org.uk

Company No:- 16637500



*Striving to make the globe greener*

GDCL/EA/03/0923

## ENERGY AUDIT CERTIFICATE

# CERTIFICATE FOR ENERGY AUDIT

This Certificate is presented to

**Sai B.Ed & D.El.Ed College**

At :- Siaruan, Po:- Shivpur, P.S:- Bikramganj, District – Rohtas, Bihar- 802212

For completing the **ENERGY AUDIT** of Their Campus on the  
21th of March 2022.

**ATUL JOSHI**

Accredited Energy Auditor - 0037  
By Bureau of Energy Efficiency (MoP, GoI)  
Director - **Green Done Consultants LLP**



**ALKESH RAJDEV**

Accredited Professional  
Indian Green Building Council  
Director - **Green Done Consultants LLP**



*Striving to make the globe greener*

GDCL/ENA/03/0923

ENVIRONMENTAL AUDIT CERTIFICATE

## CERTIFICATE FOR ENVIRONMENTAL AUDIT

This Certificate is presented to

**Sai B.Ed & D.El.Ed College**

At :- Siaruan, Po:- Shivpur, P.S:- Bikramganj, District - Rohtas, Bihar- 802212

For completing the **ENVIRONMENTAL AUDIT** of Their Campus on the  
21th of March 2022.

*This certificate will remain valid for 3 years from the date of issuance.*

**ATUL JOSHI**

Accredited Energy Auditor - 0037  
By Bureau of Energy Efficiency (MoP, GoI)  
Director - **Green Done Consultants LLP**



**ALKESH RAJDEV**

Accredited Professional  
Indian Green Building Council  
Director - **Green Done Consultants LLP**



GDCL/GA/03/0923

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GREEN AUDIT CERTIFICATE

## CERTIFICATE FOR GREEN AUDIT

This Certificate is presented to

**Sai B.Ed & D.El.Ed College**

**At :- Siaruan, Po:- Shivpur, P.S:- Bikramganj,  
District – Rohtas, Bihar- 802212**

For completing the **GREEN AUDIT** of Their Campus on the 21th of March 2022.

**ATUL JOSHI**

Accredited Energy Auditor - 0037  
By Bureau of Energy Efficiency (MoP, GoI)  
Director - **Green Done Consultants LLP**



**ALKESH RAJDEV**  
Accredited Professional  
Indian Green Building Council  
Director - **Green Done Consultants LLP**



NCTE AFFILIATION ORDER NO.: - F.NO.ECR/263.6.5/B.Ed. & D.El.Ed. Course/2018/58551 dated 28.11.2018

# SAI B.Ed. & D.El.Ed. COLLEGE

At.: Siyaruhan (Shivpur Halt), Bikramganj, Dist.- Rohtas (Bihar) - 802212

Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No. Sai/B.Ed./560/2022

Date: 11.02.2022

## Code of Conduct

### Sai B.Ed & D.El.Ed College

All students are informed about the code of conduct at the time of admission, during the Orientation Programme, and throughout the academic session in regular classes. The Principal, along with departmental teaching and non-teaching staff, monitors adherence to these guidelines individually. The Principal and the Secretary of the Governing Body supervise whether teaching and non-teaching employees are following the prescribed code of conduct. If any concern arises, it is addressed through one-to-one discussions, though no major issues have occurred so far.

#### Code of Conduct for Students

The college website has a dedicated section outlining the code of conduct expected from students. Any violation of the rules listed below may result in disciplinary action by the authorities.

- Students should help maintain a positive academic environment and refrain from making derogatory remarks about any religion, caste, creed, etc.
- Regular and punctual attendance is mandatory. A student will be considered *Non-Collegiate* if attendance in any subject/group of subjects falls below 80% but remains at or above 75%. Such students may be allowed to fill examination forms upon payment of the required fee as per Calcutta University rules.
- Students with less than 75% attendance will be deemed *Dis-Collegiate* and barred from appearing in examinations according to University regulations.

*Indrajit*

*Shiv*

*R.Puri*

*Brijesh*

*Vinayak*

*Amjeet*

*Ram*

*Bhagya*

*Principal  
Sai B.Ed. & D.El.Ed. College  
Siyaruhan, Bikramganj (Rohtas)*

*Amrit*

*Dhananjay Kumar*

*Dinesh, Kavita, Disha, Jay*

*Tar Rom Singh*

- Every student must carry their identity card on campus and present it when asked. A duplicate card will be issued at a cost of Rs. 100/- in case of loss.
- Outsiders are not permitted on campus without prior approval from the authorities or staff.
- The campus must be kept clean and garbage disposed of in designated bins.
- Students should avoid gathering or loitering unnecessarily in corridors.
- Lights and fans must be switched off before leaving classrooms to conserve energy.
- Students are responsible for checking the notice board regularly. Lack of awareness will not be accepted as an excuse.
- In cases of prolonged absence due to illness, students must submit medical documents issued by a Registered Physician.
- Students must arrive for classes on time.
- Permission must be obtained from the concerned teacher before entering or leaving a class during lectures.
- Ragging in any form is strictly prohibited on and off campus. Severe penalties, including rustication, will be imposed on offenders as per UGC Regulations (2009).
- Students must behave politely and respectfully towards teachers, non-teaching staff, and fellow students. Any form of rude or arrogant behaviour is unacceptable and punishable.
- Students should take care of college property. Damage caused by a student will result in a fine; if the responsible student cannot be identified, the class/section will collectively bear the cost.
- Consumption of tobacco in any form is strictly forbidden on campus and will result in penalties.
- Mobile phones, tablets, and similar devices are strictly prohibited in classrooms, examination halls, the library, laboratories, and corridors. Violations may lead to penalties.
- Students must dress in a simple and appropriate manner.
- Students must carry their Lending and Reference cards to borrow or return library books.
- The use of another student's Lending or Reference card is not allowed.

Tej Ram Singh

Dipak Singh

Durgash Kaur

Principal  
Sai B.Ed. & D.Ed. College  
Jaluan, Bikramgarh (Rohat)

Dhananjay Kumar

## Code of Conduct for Teaching Staff

Faculty members are expected to maintain professionalism and contribute to a positive working atmosphere. They must follow all institutional rules and perform their duties responsibly and punctually. Teaching staff are expected to:

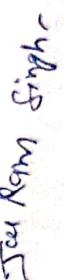
- Report to the college on time
- Support the holistic development and well-being of students with a caring attitude
- Maintain respectful relations with colleagues and other staff
- Follow the institution's leave procedures
- Perform their duties diligently
- Refrain from any form of harassment of college employees

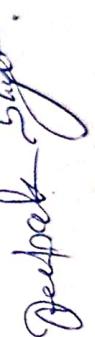
## Code of Conduct for Non-Teaching Staff

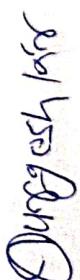
Non-teaching staff members support the academic and administrative operations of the college and are expected to:

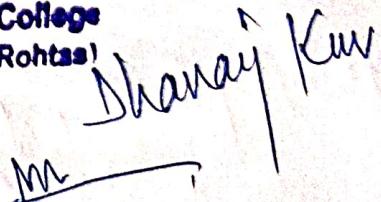
- Report to the college punctually
- Follow all rules related to attendance and discipline and inform the Principal in advance about late arrival or early departure
- Treat colleagues and other staff members with respect
- Adhere to the college's leave-taking procedures
- Carry out their duties responsibly
- Avoid any form of harassment toward college employees

  
Principal  
Sal B.Ed. & D.El. Ed. College  
Sivaruan, Bikramgarh (Rohtas)

  
Dr. Ravi Singh

  
Deepak Singh

  
Dr. Deepak Singh

  
Dr. Kavita Kaur



# SAI B.Ed. & D.El.Ed. COLLEGE

At.: Siyaruan (Shivpur Halt), Bikramganj, Dist.- Rohtas (Bihar) - 802212

Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No. Sai/B.Ed./659/2022

Date: .....22-03-2022.

## TEACHING STAFF PERFORMANCE APPRAISAL FORM

### Section A: Basic Information

Field	Details
Name of the Faculty	Dr. Mata pratap Singh
Designation	H.O.D
Department	English,
Date of Joining	30-09-2018
Appraisal Period	
Reviewer's Name & Designation	

### Section B: Academic Performance

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Teaching Effectiveness (Student Feedback)	10	10	9	
Subject Knowledge	10	9	9	
Syllabus Coverage	5	9	9	
Innovation in Teaching	5	10	10	
Use of ICT Tools	5	10	9	
Timely Submission of Grades & Records	5	5	5	
Total	40			

  
**Principal**  
**SAI B.Ed. & D.El.Ed. College**  
**Siyaruan, Bikramganj (Rohtas)**

## Section C: Research & Professional Development

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Research Publications (Indexed Journals)	10			
Conference Presentations	5			
Funded Projects/Grants	5			
FDPs/Workshops Attended or Conducted	5			
Pursuit of Higher Qualifications	5			
Total	30			

## Section D: Institutional Contribution

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Student Mentoring & Counseling	5			
Participation in Departmental Activities	5			
Contribution to Committees/Clubs	5			
Organization of Seminars/Events	5			
Discipline and Punctuality	5			
Total	25			

## Section E: Overall Appraisal Summary

Category	Total Marks	Score Awarded
Academic Performance	40	
Research & Development	30	
Institutional Contribution	25	
Total	95	

  
 Principal  
 Sal B.Ed. & D.El. Ed. College  
 'Ivaruan, Bikramgarh (Rohtas)'

**Performance Rating (tick one):**

- Excellent (85-95)
- Very Good (70-84)
- Good (55-69)
- Satisfactory (40-54)
- Needs Improvement (<40)

---

**Section F: Reviewer's Remarks**

Comments by Principal:

Remarkable Performance

Comments by Management:

Very Good Performance

Signatures

Name	Signature
Faculty Member	
Head of Department	
Principal / Academic Dean	

  
Principal  
Sai B.Ed. & D.Ed. College  
Silverian, Bilkramganj (Rohtas)



# SAI B.Ed. & D.El.Ed. COLLEGE

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Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No. *Sai/B.Ed./662/2022*Date: *22.03.2022*

## NON-TEACHING STAFF PERFORMANCE APPRAISAL FORM

### Section A: Personal & Employment Details

Field	Details
Name of the Staff	DEEPAK KUMAR
Employee ID	OFFICE - CUM - ACCOUNT ASSISTANT
Designation	
Department/Section	
Date of Joining	
Appraisal Period	
Reporting Officer	

### Section B: Job Knowledge & Skills

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Knowledge of Duties & Responsibilities	10	9	9	
Technical/Clerical Proficiency	10	10	10	
Quality of Work (Accuracy & Neatness)	10	8	8	
Speed and Efficiency in Work	10	10	8	
Problem Solving and Initiative	5	5	5	
Total	45	41	40	



Principal

Sai B.Ed. &amp; D.El.Ed. College

Siyaruan, Bikramganj (Rohtas)

## Section C: Work Habits & Discipline

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Punctuality and Attendance	10	9	9	
Dependability and Responsibility	10	8	10	
Compliance with Instructions & Procedures	10	10	9	
Adaptability and Willingness to Learn	5	5	5	
Neatness and Personal Conduct	5	4	5	
Total	40	36	38	

## Section D: Contribution to the Institution

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Teamwork and Coordination with Colleagues	5	5	5	
Participation in College Events/Activities	5	4	4	
Contribution Beyond Regular Duties	5	4	5	
Handling of Confidential/Sensitive Matters	5	4	4	
Total	20	17	18	

## Section E: Additional Comments

Supervisor's Remarks on Overall Performance:

Very Good Performance.....

  
**Principal**  
**Sai B.Ed. & D.Ed. College**  
**Marian, Bikramganj (Rohtas)**

## Section F: Overall Appraisal Summary

Category	Total Marks	Score Awarded
Job Knowledge & Skills	45	
Work Habits & Discipline	40	
Institutional Contribution	20	
Total	105	

### Performance Rating (tick one):

- Excellent (95–105)
- Very Good (80–94)
- Good (65–79)
- Satisfactory (50–64)
- Needs Improvement (<50)



Signatures

DEEPAK KUMAR  
Name Signature Date

Staff Member

Immediate Supervisor / HOD

Principal / Office Superintendent



Principal  
Sal B.Ed. & D.El. Ed. College  
Sivaruan, Bikramganj (Rohtas)



# SAI B.Ed. & D.El.Ed. COLLEGE

At.: Siyaruan (Shivpur Halt), Bikramganj, Dist.- Rohtas (Bihar) - 802212

Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No. Sai/B.Ed./661/2022Date: 22-03-2022

## NON-TEACHING STAFF PERFORMANCE APPRAISAL FORM

### Section A: Personal & Employment Details

Field	Details
Name of the Staff	RANJEET KUMAR
Employee ID	
Designation	PHYSICS LAB. ASST.
Department/Section	
Date of Joining	
Appraisal Period	
Reporting Officer	

### Section B: Job Knowledge & Skills

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Knowledge of Duties & Responsibilities	10	10	10	
Technical/Clerical Proficiency	10	9.	9	
Quality of Work (Accuracy & Neatness)	10	8	9	
Speed and Efficiency in Work	10	9	8	
Problem Solving and Initiative	5	5	5	
Total	45	41	41	

  
**Principal**  
**SAI B.Ed. & D.El.Ed. College**  
**Siyaruan, Bikramganj (Rohtas)**

### Section C: Work Habits & Discipline

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Punctuality and Attendance	10	10	10	
Dependability and Responsibility	10	9	8	
Compliance with Instructions & Procedures	10	8	10	
Adaptability and Willingness to Learn	5	4	4	
Neatness and Personal Conduct	5	5	4	
Total	40	36	36	

### Section D: Contribution to the Institution

Criteria	Max Marks	Self-Rating	Supervisor Rating	Comments
Teamwork and Coordination with Colleagues	5	5	5	
Participation in College Events/Activities	5	4	4	
Contribution Beyond Regular Duties	5	5	5	
Handling of Confidential/Sensitive Matters	5	4	5	
Total	20	18	19	

### Section E: Additional Comments

Supervisor's Remarks on Overall Performance:

Good Coordination.....

*Bhagat*  
Principal  
B.Ed. & D.Ed. College  
Bikraman Rohtas

## Section F: Overall Appraisal Summary

Category	Total Marks	Score Awarded
Job Knowledge & Skills	45	
Work Habits & Discipline	40	
Institutional Contribution	20	
Total	105	

### Performance Rating (tick one):

- Excellent (95–105)
- Very Good (80–94)
- Good (65–79)
- Satisfactory (50–64)
- Needs Improvement (<50)

Ranjeet Kumar  
Signatures

RANJEET KUMAR  
Name

Signature Date

Staff Member

Immediate Supervisor / HOD

Principal / Office Superintendent

  
Principal

Sai B.Ed. & D.El.Ed. College  
Elavarasan, Bikramanji (Rohtas)



# SAI B.Ed. & D.El.Ed. COLLEGE

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Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No. Sai/B.Ed/660/2022Date: 22-03-2022

## TEACHING STAFF PERFORMANCE APPRAISAL FORM

### Section A: Basic Information

Field	Details
Name of the Faculty	PRADIP KUMAR MISHRA
Designation	ASSISTANT PROFESSOR
Department	POLITICAL SCIENCE
Date of Joining	30 - 04 - 2021
Appraisal Period	2022
Reviewer's Name & Designation	

### Section B: Academic Performance

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Teaching Effectiveness (Student Feedback)	10	9	9	
Subject Knowledge	10	9	10	
Syllabus Coverage	5	5	4	
Innovation in Teaching	5	5	5	
Use of ICT Tools	5	4	5	
Timely Submission of Grades & Records	5	5	5	
Total	40	37	38	



Principal

SAI B.Ed. & D.El.Ed. College  
Siyaruhan, Bikramganj (Rohtas)

## Section C: Research & Professional Development

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Research Publications (Indexed Journals)	10	9	8	
Conference Presentations	5	4	5	
Funded Projects/Grants	5	5	4	
FDPs/Workshops Attended or Conducted	5	5	5	
Pursuit of Higher Qualifications	5	4	5	
Total	30	27	27	

## Section D: Institutional Contribution

Criteria	Max Marks	Self-Rating	Principal Rating	Comments
Student Mentoring & Counseling	5	4	5	
Participation in Departmental Activities	5	5	4	
Contribution to Committees/Clubs	5	4	4	
Organization of Seminars/Events	5	5	4	
Discipline and Punctuality	5	5	5	
Total	25	23	22	

## Section E: Overall Appraisal Summary

Category	Total Marks	Score Awarded
Academic Performance	40	
Research & Development	30	
Institutional Contribution	25	
Total	95	

  
 Principal  
 SAI B.Ed. & D.Ed. Ed. College  
 Syroftian, Bikramgarh (Rohtas)

**Performance Rating (tick one):**

- Excellent (85-95)
- Very Good (70-84)
- Good (55-69)
- Satisfactory (40-54)
- Needs Improvement (<40)

**Section F: Reviewer's Remarks**

Comments by Principal:

Very Good Performance.

Comments by Management:

Good Coordination.

Dinesh K. Mishra  
Signatures

Name	Signature
Faculty Member	
Head of Department	
Principal / Academic Dean	

Bikash  
**Principal**  
**Sai B.Ed. & D.Ed. College**  
**Sivaruan, Bikramdaul (Rohtas)**



# SAI B.Ed. & D.El.Ed. COLLEGE

At.: Siyaruan (Shivpur Halt), Bikramganj, Dist.- Rohtas (Bihar) - 802212

Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No.

Date: 16.02.2022

## Staff Rules & Regulations/ Leave Management

- The staff members shall not engage themselves either directly or indirectly in conduct of any business, trade, running of educational institution, part time job in other concern etc.
- The staff members shall not involve themselves in activities not related to their work during working hours. They have to read relevant magazines, papers, books etc., during working hours.
- The staff members are strongly encouraged to participate in consultancy projects with the permission of the Management subject to the conditions prescribed by the Management.
- The staff members are prohibited from accepting valuable gifts in any form from the Students/ Parents / Companies having business transactions with the college.
- The details of Student feedback forms and performance appraisal reports given by the superiors shall be treated as confidential.
- Any breach / violation of any of the above Code of Conduct ( COC ) by the staff or any other act by him / her which is prejudicial to the interests of the institution will make him / her liable to disciplinary proceedings and punishment on enquiry and proof.
- The recruitment to all posts shall be based strictly on merit by the duly appointed staff selection committee.
- Performance appraisal for faculty is carried out at the end of academic year and a filled in format has been obtained from each faculty comprising the details about results produced, students feedback, guiding projects, their contribution to the department and college, publication of papers in Journals, presenting papers in conferences, attending FDPs / Workshops / R&D projects received, etc.

  
Principal  
SAI B.Ed. & D.El.Ed. College  
Siyaruan, Bikramganj (Rohtas)

## **Leave benefits and rules**

### Casual Leave

Total CL allowed to a staff is 16 days in a academic year. All staff members should attend duty compulsorily before and after the holidays i.e. Dusahara, Holi, Diwali holidays etc. However, the total leave availed should not exceed 3 days including holidays. A minimum of half a day CL may be availed. All staff in the probationary period can avail CL one and two day per month not exceeding 16 .CL will lapse at the end of Dec 31st of every year.

### Medical Leave (ML)

The staff can avail medical leave after completion of one year of service and total ML allowed to a staff is 10 days in an academic year. In case of genuine reasons of emergency and genuine medical certificate is to be submitted after the medical leave.

### Maternity Leave (MAL)

Maternity leave may be granted to married female staff for a period not exceeding 3 months at a time during her confinement (both pre-natal and post-natal periods put together) with one month salary

### Exam On Duty

Attending University, examination related works is mandatory for all eligible faculty members. It includes University Representative, Theory & practical External examiner duty, Evaluation Duty. The eligible faculty member(s) can avail max. 5 days per exam for above mentioned duty and he/she shall be permitted as per the order received from the office.

### Other On Duty Related to Academic Work (OOD)

He/she is permitted to avail OOD for a period not exceeding 10 days in an academic year which includes paper presentation, attending conference, seminars, workshops, Invited as Chief Guest to other colleges, attending Doctoral Committee meetings, writing course work examinations for

  
**Principal**  
**Sal B.Ed. & D.Ed. College**  
**Silveruan, Bikramgarh (Rohtas)**

Ph. D. pursuing research scholars and Members of doctoral committee of others Universities & Autonomous Institutions.

#### Vacation Leave (VL)

Teaching staff are normally eligible for two weeks' vacation per academic year (one week in winter and one week in summer) for Non-Teaching staff are normally eligible for a week vacation per academic year (3 days in winter and 4 days in summer) including holidays coming on prefix or suffix or middle.

The Principal has the right to prevent any staff member from availing a portion or the whole of the vacation if the service of the particular individual is considered essential. Vacation leave can be availed only after completing one year of service. No leave or holidays can be combined with the vacation.

#### General conditions to avail leave

The leave application in respect of CL is to be submitted to the Principal with alternate Class / Lab arrangements and other academic works in advance.

The staff member while sending the application for any leave shall make alternative arrangements to the duty assigned to him/ her. The details should be indicated in the leave application besides getting the acceptance from the substitute faculty staff for the purpose. The decision of the Principal on any leave application is final.

  
**Principal**  
**Sal B.Ed. & D.Ed. College**  
**Silvercon, Bilkramganj, Rohtas**



# SAI B.Ed. & D.El.Ed. COLLEGE

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Mobile No.: 7644874909, 6201108889

Email : saibedcollege2015@gmail.com

Ref. No.

Date: .....

## BEST PRACTICE: I

### Title: Clean and Green Campus

#### Objectives

1. Make the campus eco-friendly by planting more trees.
2. Use water carefully and efficiently.
3. Manage waste properly.
4. Plant and take care of trees regularly.

Keeping the college clean is important for everyone's health and safety. A clean environment sets a positive example for students and encourages them to take pride in their college. When students care about their surroundings, they are less likely to litter and will help keep the campus tidy.

At **Sai B.Ed & D.El.Ed College**, we aim to create an education model that promotes kindness, awareness, and care for nature. Our Green Campus Initiative started with the goal of building eco-friendly habits and making our campus sustainable. We are working to create a **plastic-free, low-waste, and energy-saving** campus that protects biodiversity and uses resources wisely. This effort is a joint responsibility of our staff, students, and local community to make our college an example of environmental responsibility.

#### The Context

Today, conserving the environment is more important than ever because of serious problems like pollution, deforestation, and overuse of natural resources. Humans are consuming resources faster than nature can replace them.

  
Principal  
Sai B.Ed. & D.El.Ed. College  
Siyaruwan, Bikramganj (Rohtas)

**Sai B.Ed College** has always had a strong connection with nature. Our campus includes playgrounds and gardens, and we continuously work to keep it clean and eco-friendly.

### **The Practice**

- Cutting trees on campus is strictly **not allowed**.
- We **plant new trees every year** and maintain an **herbal garden**.
- Our campus is **plastic-free**. We use **steel crockery** in the canteen and kitchen.
- We use **energy-efficient electrical appliances** to save power and reduce waste.
- All electrical wiring is well-protected with **MCBs** on every floor.
- We have replaced all old bulbs with **LED lights**.
- **Vehicles are not allowed** inside the campus to protect plants and animals.
- We use **solar panels** for clean energy.
- **Rainwater harvesting tanks, vermicompost pits, and separate dustbins** for different types of waste are maintained.
- **Single-sided paper** is reused for printing to reduce waste.

### **Evidence of Success**

- Our green campus makes the environment healthier and more beautiful. Trees provide shade and are used for educational purposes.
- We have saved a lot on **electricity bills** thanks to our energy-saving measures.
- **Water conservation** helps keep our gardens and campus green.
- **Plastic ban and composting** keep the campus clean and attractive.
- These efforts have made our college one of the **cleanest and most beautiful** in the area, attracting more students.



**Principal**  
**Sai B.Ed. & D.Ed. College**  
**Giveruan, Bikramasari (Rohtas)**

- We have completed **Green, Environmental, and Energy Audits** through a reputed agency of Mumbai.

### **Problems Encountered and Resources Required**

- Maintaining a clean and green campus requires continuous effort and teamwork.
- We face challenges like **limited manpower** for regular maintenance.

#### **Note:**

- The college displays **environmental awareness slogans** to inspire students to protect nature.
- **Plastic bags and plastic tea cups are banned.**
- We reduce paper use by communicating through **emails and social media** instead of printed documents.



Principal  
Sai B.Ed. & D.Ed. Ed. College  
Silverwan, Bilkraman (Rohtas)



Ref. No.

Date: .....

## BEST PRACTICE – 2

### Title: The Importance of Girls' Education

#### 2. Objectives:

- To encourage the education of girls in society and support them in achieving their career aspirations.
- To ensure equal access and learning opportunities for girls, enabling them to reach their full potential.
- To nurture independence, self-confidence, and competence among girl students.
- To develop self-care abilities and a strong sense of self-esteem in female learners.

#### 3. The Context:

Sai B.Ed. & D.El.Ed. College was founded with the aim of promoting student development. During its early years, girls had very limited access to education. However, the situation has changed over time — today, the college boasts the highest number of female students and continuously strives to enhance educational opportunities for them. Girls from nearby as well as distant areas come to the college with great enthusiasm, and every faculty member motivates and supports them. The institution works with a clear focus on empowering girls from Aurangabad, Rotas, Bikramganj (Bihar) and surrounding rural regions. The college recognizes that sustained efforts in educating girls are essential for building a society based on equality and justice.

#### 4. The Practice:

To empower women, the college's Women Cell operates with dedication and commitment. Its main goal is to foster a culture of respect and gender equality. The

  
Principal

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college strictly ensures that sexual harassment is treated as unacceptable behavior within the campus and society. Various committees such as the **Internal Complaints Committee, Anti-Ragging Cell, and Grievance Redressal Cell** actively function to maintain a safe and inclusive environment free from gender discrimination. For the safety and security of girl students, the campus is equipped with CCTV surveillance.

#### **5. Evidence of Success:**

Female students at the college consistently excel in academics, sports, and cultural events, bringing pride and recognition to the institution. Additionally, the college facilitates government scholarships for girl students every year to support their education.

#### **6. Problems Encountered and Resources Required:**

Some individuals, especially from rural backgrounds, still believe that investing in girls' education is unnecessary or wasteful. They worry about the long distances girls must travel to reach educational institutions and the risks of gender-based violence. Such misconceptions highlight a lack of awareness about the importance and long-term benefits of educating girls in today's world.



**Bhusal**  
**Principal**  
**Sai B.Ed. & D.El. Ed. College**  
**Siyaruan, Bikramgarh (Rohtas)**